

# MEMBER RECOGNITION AWARDS PROGRAM

## HSCTE Health Sciences Career & Technical Education AWARDS PACKET

### Mission

The mission of HSCTE is to provide leadership and services to the members through advocacy, education, networking, and recognition.

Established in 2010, HSCTE joins together members, educators, CTSO advisers, industry and professional leaders interested in promoting Career & Technical Education Health Sciences programs for Washington State secondary students. HSCTE is a recognized Section of WA-ACCTE, the Washington Association of Career and Technical Educators which is an affiliate of ACTE, the National Association of Career & Technical Education.

# HSCTE / WA-ACTE Awards Program

## **Overview:**

The WA-ACTE HSCTE Section Awards program seeks to promote excellence in Health Sciences and Medical Careers by recognizing individuals and members who have made extraordinary contributions to the field, programs that exemplify the highest standards, shared information and leadership, and organizations that have conducted activities to promote and expand Career & Technical Education programs.

There are five categories of HSCTE awards. All awards are administered by an Awards Committee. The committee is responsible for fostering nominations, setting criteria, selecting a judging committee, reviewing applications, and recommending award recipients. Awards will be presented at WA-ACTE summer conference.

## **Available Awards:**

- HSCTE Teacher of the Year
- HSCTE New Teacher
- HSCTE CTSO Advisor Award
- Outstanding Service to HSCTE

## **Application materials:**

Detailed information about the Awards program, application procedures, and appropriate forms are contained in this document. It is very important to pay careful attention to criteria, eligibility, and application materials for each award. All award nominations must submit materials as outlined; those that do not will be rejected. If you have questions or concerns, contact the Awards Chair.

## **Deadline:**

All nominations must be received by the HSCTE Board Chair by **March 1** of the current year. Please email your FULL packet from below to [hscteboard@gmail.com](mailto:hscteboard@gmail.com).

## **For information:**

See the WA-ACTE, WAVA, and HSCTE Section directions and information regarding Annual HSCTE awards.

**Contact:** [hscteboard@gmail.com](mailto:hscteboard@gmail.com)

# Awards Information

## HSCTE Teacher of the Year

**Purpose:** To recognize outstanding Career & Technical Education for youth in Health Sciences CTE programs. Recipients must have made significant contributions toward innovative, unique, and novel programs that are serving to improve Health Sciences skills, student leadership, certifications, and career preparation.

**Eligibility:** Members must be employed as full time classroom teachers in a CTE/ Health Sciences program, must be teaching at the time of nomination/ selection as a state winner, with any contributions and achievements based upon service in the past 10 years.

*Nominators must be current WA-ACTE members (do not have to be HSCTE members, therefore a WA-ACTE member from another section may nominate a HSTCE member for the section awards).*

Nominee's involvement may include:

- MUST be a member of both WA-ACTE and HSCTE
- Programs that are innovative or have unique characteristics
- The program has a significant impact on students and community
- Teacher effectiveness is noticeable, recognized and publicized
- Program reduces sexual bias, increases non-traditional opportunities, and encourages diversity in the classroom
- Evidence of WA-ACTE, HSCTE Section activities, CTSO activity including conferences, Board member, presenter
- Members eligible to move on to National ACTE qualifications must maintain professional memberships in WA-ACTE/ACTE and stay involved in some way at the State, Regional or National ACTE levels.

## HSCTE New Teacher of the Year

**Purpose:** To recognize outstanding new teachers in HSCTE programs for youth.

Recipients must have made significant contributions toward innovative, unique, and novel Health Sciences programs and have shown a professional commitment early in their careers.

**Eligibility:** Individuals who are currently employed as full time classroom/laboratory teachers in a Career & Technical Education Health Sciences program. Nominees must have taught for a minimum of three, but not more than five years and must be new to the teaching profession, not just new to Career & Technical Education.

*Applicants may be in their fifth year of teaching at the time of application.* Nominees should have been involved in WA-ACTE activities at the HSCTE section and/or state level and in CTSO activities, and must be a member of WA-ACTE/ HSCTE for the current year. To be eligible to go on to the regional level, the nominee should maintain involvement and membership in HSCTE, WA-ACTE, and ACTE state and national membership. Only one award will be presented in any one year.

*Nominators must be current WA-ACTE members (do not have to be HSCTE members, therefore a WA-ACTE member from another section may nominate a HSTCE member for the section awards).*

## HSCTE CTSO Advisor of the Year

**Purpose:** To recognize an outstanding HOSA or WCTSMA adviser who has significantly contributed to leadership development and growth of their students at local, state, and national levels in the health sciences area.

**Eligibility:** The applicant must be an active member of HSCTE and WA-ACTE for the current year. The applicant must be a current Health Sciences instructor, a CTSO adviser and must have made contributions related to chapter activities, such as leading national programs and projects, community service, conference attendance, and regional, state, and national opportunities for students within the past five years.

*Nominators must be current WA-ACTE members (do not have to be HSCTE members, therefore a WA-ACTE member from another section may nominate a HSTCE member for the section awards).*

## HSCTE Outstanding Service to Health Sciences Education

**Purpose:** The purpose of this award is to recognize individuals, who, by their involvement in local schools, or statewide activities, have made a significant impact to Career & Technical Education, specifically Health Sciences programs.

**Eligibility:** Contributions and achievements on which the nomination is based should have been made within the past five years. Nominees can be District/ State Advisory members, industry or community members, leaders in their field, or others who have contributed to Health Sciences. They need not be a member of WA-ACTE or HSCTE.

*Nominators must be current WA-ACTE members (do not have to be HSCTE members, therefore a WA-ACTE member from another section may nominate a HSTCE member for the section awards).*

## HSCTE / WA-ACTE AWARDS CHECKLIST

- **Responses:** Applicants should submit information written in 3<sup>rd</sup> person. Application materials should be submitted electronically to [hscteboard@gmail.com](mailto:hscteboard@gmail.com)
- **Nominator information:** Nominators must be current WA-ACTE members (do not have to be HSCTE members, therefore a WA-ACTE member from another section may nominate a HSTCE member for the section awards).
- **Nominee member information:** Before starting the nomination process and to compete at the state level, all nominees (except outstanding service) must be confirmed as WA-ACTE and HSCTE members for at least the current year at the time of nomination. Contact Tess Alviso at the WA-ACTE office: 360-786-9286 or [taa@wa-acte.org](mailto:taa@wa-acte.org)
- **Photo/ headshot** – Each applicant must submit a professional/ institutional photo/ headshot of themselves attached to the application. The photo should be digital, high resolution (at least 300 dpi) and submitted in .jpg format. Files 2 MB or larger are preferred. Photos will be used for publicity purposes.

**NOMINATOR AND NOMINEE MEMBERSHIP WILL BE VERIFIED BEFORE JUDGES RECEIVE  
PACKETS AND DOCUMENTS**

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**SPECIFY HSCTE AWARD CATEGORY: (circle one)**

Teacher of the Year    New Professional Teacher    CTSO Advisor Award    Outstanding Legislator    Outstanding Service

NOMINATOR INFORMATION:	
Name:	WA-ACTE Membership #:
Title/ Position:	HSCTE Section Member for 1 yr: ___ Yes
School District:	Address: City: Zip:
Relationship to Applicant:	
Home Address:	City: Zip:
Preferred Email:	Cell/ Mobile: ( )
WA-ACTE Section:	

NOMINEE:	
Candidate Name:	Subject currently teaching / duties:
Employer/ School District:	Title/ Position:
Home Address:	City: State: Zip:
Home Telephone: ( )	Cell/ Mobile: ( )
#1 CTE Director / Principal Name:	
Business Address:	City: State: Zip
Business Telephone: ( )	Fax: ( )
Preferred Email:	Phone: ( )
#2 CTE Administrator:	
Business Address:	City: State: Zip:
Business Telephone: ( )	Fax: ( )
Preferred Email:	Phone: ( )

MEMBERSHIP INFORMATION:	
State WA-ACTE Member for ___ years starting in _____.	
HSCTE State Association Affiliation (Section): for ___ years starting in _____.	
If Life Member, since _____	
National ACTE Member for ___ years starting in _____.	
ACTE Membership #: _____.	

SPOUSE/FRIEND/ RELATIVE CONTACT INFORMATION:	
Contact #1: Spouse/friend/relative to contact if Nominee is award recipient:	
Relationship:	Daytime phone:
Address:	Cell:
E-mail:	
Contact #2: Spouse/friend/relative to contact if Nominee is award recipient:	
Relationship:	Daytime phone:
Address:	Cell:
E-mail:	

## INTRODUCTION AND SUPPORT INFORMATION CHECKLIST

Item	Date completed (for your records)
Letter of Introduction (on letterhead if possible) written by <b>nominator</b> (whoever is nominating you for the award) includes:	
Letter includes: <ul style="list-style-type: none"> <li>● Brief overview of applicant, i.e. short biography/ background</li> <li>● Brief summary of candidate’s qualification for this award</li> <li>● 500 word maximum</li> </ul>	
<b>Support Information written by nominee (organized in a Resume format)</b>	
<ul style="list-style-type: none"> <li>● Accomplishments/ innovations that exhibit the quality of the candidate’s work, effort, in this nomination category</li> <li>● Organizational categories: Contributions to the CTE Community can include activities within programs, districts, CTSO, WA-ACTE, ACTE, related organizations, officer positions, awards, conferences attended, leadership positions in the school, grants written/ received etc.</li> <li>● Header (centered) includes Name, Position – School District, Address, City, State, Zip</li> </ul> <p>A. <u>Education, certification &amp; work history/experience:</u> (Educational preparation, work history/ experience, credentials/certifications, level of involvement in school and industry roles, and dates of service)</p> <p>B. <u>Professional Memberships and Level of involvement (include dates):</u> (Membership participation/ activities in ACTE, WA-ACTE, HSCTE and other organizations; offices held, conference attendee, publications/ presentations, Honors/ Awards, including dates of service)</p> <p>C. <u>Professional Contribution to Health Science Career and Technical Education:</u> (Advisory Committee participation, Legislation, OSPI efforts, major accomplishments / innovations that exhibit the quality of the candidate’s career in health sciences, including dates of service.)</p> <p>D. <u>Civic and Community Involvement:</u> (Civic, fraternal, honorary memberships, community activities and/or contributions), CTSO Leadership or other noteworthy contributions (grants, legislation, responsibilities), Volunteer Community Service activities, including dates of service.)</p> <ul style="list-style-type: none"> <li>● 1000 words maximum</li> </ul>	
<b>Applicant provides letters and headshot</b>	
Letter of Recommendation 1 (CTE director)	
Letter of Recommendation 2 (Principal)	
Letter of Recommendation 3 (Nominee choice)	
Photo/ Headshot	

### Nomination Instructions:

- For further questions, contact the HSCTE board (hscteboard@gmail.com)
- When complete, re-check judging sheet and Page 2 for completeness of nomination, submit the entire file with all nomination pages, letters, and attachments **electronically** (via email) **by: March 1** to: hscteboard@gmail.com